

***MOESC*** Monmouth-Ocean Educational Services Commission  
**www.moescschoolbus.org**

**Leslie J. Senter**

Transportation Director

732.695.7805

732.493.5120 (Fax)

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TO: Business Administrators/Transportation Coordinators

FROM: Leslie Senter

DATE: February 3, 2011

RE: 2011-2012 Cooperative Transportation Applications

Chapter 53, P.L. 1997 mandates that school districts participate with their local Coordinated Transportation Services Agency (CTSA) in order to coordinate the transportation of special education, nonpublic, and vocational school students. In order to achieve the maximum cost effectiveness possible, we must have all student applications in our office by the following dates:

- **Nonpublic Transportation (B6T's)-----Thursday, March 31, 2011**  
\*\*\*\*B6T's should be submitted by the nonpublic school to the sending district. In **accordance with NJAC 6A:27-2.3**, it is the responsibility of the district to confirm student's eligibility\*\*\*
- **Summer 2011 Transportation-----Friday, April 29, 2011**  
**PLEASE SUBMIT SEPARATE FORMS FOR SUMMER TRANS ONLY**
- **Special Education Transportation (SEPT-JUNE)---Wednesday, June 1, 2011**
- **Vocational Transportation-----Wednesday, July 6, 2011**

The early submission of applications is essential in order to coordinate districts, create detailed routes, prepare bid specifications, award bids, and be able to provide you with pertinent data prior to the start of the route(s).

Please be advised that MOESC has instituted a requirement to charge fees in the event route(s) are requested to be developed by its Transportation Department and that route is cancelled for any reason other than the district's student's change of residence or placement after the route has been developed, after the bid specifications have been issued, or after the bids have been returned. Cancellation of the route following the contract's execution between the MOESC and a bus contractor shall not be permitted unless the student to be transported has changed residence or placement.

February 7, 2011

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Coordinated Transportation

Additionally, attached are **REVISED** Transportation Request and Cancellation Forms. The request forms may be faxed or e-mailed; please use only **one** form of communication. These forms along with other pertinent information can also be accessed from our website [www.moescschoolbus.org](http://www.moescschoolbus.org)

If you have any questions or concerns, please do not hesitate to contact this office at the following telephone numbers or e-mail addresses:

Caryl Bailey 732.695.7805; [cbailey@moesc.org](mailto:cbailey@moesc.org)  
Jen Cooper 732.695.7839; [jcooper@moesc.org](mailto:jcooper@moesc.org)  
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**TRANSPORTATION FAX NUMBERS:**

Leslie Senter – 732.493.6435  
Transportation Department – 732.493.5120

Request applicationcvr  
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