

MOESC Monmouth-Ocean Educational Services Commission
www.moescschoolbus.org

Timothy P. Nogueira
Superintendent

John T. Avella, Ed.D.
Assistant Superintendent

Elizabeth Dalessio, MPF
Assistant Superintendent

Kathleen Mandeville
School Business Administrator

Leslie J. Senter
Transportation Director

732.695.7805
732.493.5120 (Fax)
732.493.6435 (Fax)

TO: Business Administrators/Transportation Coordinators

FROM: Leslie Senter

DATE: March 10, 2010

RE: 2010-2011 Cooperative Transportation Applications

Chapter 53, P.L. 1997 mandates that school districts participate with their local Coordinated Transportation Services Agency (CTSA) in order to coordinate the transportation of special education, nonpublic, and vocational school students. In order to achieve the maximum cost effectiveness possible, we must have all student applications in our office by the following dates:

- **Nonpublic Transportation (B6T's)-----Wednesday, March 31, 2010**
B6T's should be submitted by the nonpublic school to the sending district. In **accordance with NJAC 6A:27-2.3**, it is the responsibility of the district to confirm student's eligibility
- **Summer 2010 Transportation-----Friday, April 30, 2010**
PLEASE SUBMIT SEPARATE FORMS FOR SUMMER TRANS ONLY
- **Special Education Transportation (SEPT-JUNE)----Tuesday, June 1, 2010**
- **Vocational Transportation-----Tuesday, July 6, 2010**

The early submission of applications is essential in order to coordinate districts, create detailed routes, prepare bid specifications, award bids, and be able to provide you with pertinent data prior to the start of the route(s).

Please be advised that MOESC has instituted a requirement to charge fees in the event route(s) are requested to be developed by its Transportation Department and that route is cancelled for any reason other than the district's student's change of residence or placement after the route has been developed, after the bid specifications have been issued, or after the bids have been returned. Cancellation of the route following the contract's execution between the MOESC and a bus contractor shall not be permitted unless the student to be transported has changed residence or placement. MOESC is requiring a written agreement to this effect. The form of Agreement which describes the fee structure is attached.

March 10, 2010

-2-

Coordinated Transportation

Additionally, attached are **REVISED** Transportation Request and Cancellation Forms. The request forms may be faxed or e-mailed; please use only **one** form of communication. These forms along with other pertinent information can also be accessed from our website www.moescschoolbus.org

If you have any questions or concerns, please do not hesitate to contact this office at the following telephone numbers or e-mail addresses:

Caryl Bailey 732.695.7805; cbailey@moesc.org
Jen Cooper 732.695.7839; jcooper@moesc.org
Joan Rimmer 732.695.7830; jrimmer@moesc.org
Leslie Senter 732.695.7811; lsenter@moesc.org
Kathleen Todaro 732.695.7814; ktodaro@moesc.org

TRANSPORTATION FAX NUMBERS:

Leslie Senter – 732.493.6435
Transportation Department – 732.493.5120

Request applicationcvr
3/10/10